

# Wayne Community School District

102 North Dekalb Street

Corydon, Iowa 50060

Phone: 641-872-1220 Fax: 641-872-2091

## Application for Employment

An Equal Opportunity/Affirmative Action Employer

### PERSONAL INFORMATION

DATE: \_\_\_\_\_

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_  
(Last) (First) (Middle)

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Cell Number \_\_\_\_\_ Email \_\_\_\_\_

Are you a U.S. citizen or are you authorized to work in the U.S.? \_\_\_ Yes \_\_\_ no Are you available to work \_\_\_ Full time \_\_\_ Part time

Have you ever applied to Wayne Community School District? \_\_\_ yes \_\_\_ no If yes, when? \_\_\_\_\_

Have you ever been employed by Wayne Community School District? \_\_\_ yes \_\_\_ no If yes, give dates, position, department: \_\_\_\_\_

Do you have any friends or relatives, other than your spouse, working here? \_\_\_ yes \_\_\_ no If yes, please list \_\_\_\_\_

### EDUCATION (Supply names and addresses of school attended)

Circle highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20

Dates attended

Did you graduate?  
(yes/no)

Degree or License Received

	Dates attended	Did you graduate? (yes/no)	Degree or License Received
High School			
College			
Post Graduate			
Trade, Business or Correspondence School			

Skills or experiences which may assist you in performing the job(s) for which you are applying \_\_\_\_\_

Computer Experience \_\_\_\_\_

Have you used another name while employed (other than the name on the application)? \_\_\_ yes \_\_\_ no If yes, please indicate: \_\_\_\_\_

List all conviction for any offense other than minor traffic violations, and all pending criminal charges (No applicant will be denied a position because of a conviction for any offense, or because of a pending criminal charge, which is not substantially related to the circumstances or the job(s) sought. \_\_\_\_\_

**EMPLOYMENT HISTORY**

If you are currently employed, may we contact your present employer?    \_\_\_yes    \_\_\_no

List your present or most recent employer first

From (mo-yr)	To (mo-yr)	Job Title or Occupation	Salary Start	End
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Employer Name and Address \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
Supervisor Name \_\_\_\_\_

Description of Duties \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_  
\_\_\_\_\_

From (mo-yr)	To (mo-yr)	Job Title or Occupation	Salary Start	End
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Employer Name and Address \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
Supervisor Name \_\_\_\_\_

Description of Duties \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_  
\_\_\_\_\_

From (mo-yr)	To (mo-yr)	Job Title or Occupation	Salary Start	End
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Employer Name and Address \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
Supervisor Name \_\_\_\_\_

Description of Duties \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_  
\_\_\_\_\_

I certify that the facts in this application are true and complete to the best of my knowledge;

Signature; \_\_\_\_\_ Date: \_\_\_\_\_